

# AVAILABLE PAYMENT OPTIONS FOR:

## ALLIED FACTORY LOFTS UNIT OWNERS ASSOCIATION, INC.

### Automated Clearing House (ACH) AKA: Auto-Draft

Save time and money by pre-setting electronic funds transfers. You dictate your processing date, and funds safely transfer directly from bank to bank.

- ✓ Complete the one-time set up by filling out the ACH Electronic Authorization Form located at: [www.MyArdent.com](http://www.MyArdent.com).

COST  
**FREE**

### e-Check \*Preferred / Most Used

Make a payment directly from your bank checking account without sending a check.

- ✓ Visit our online payment site to make payments via e-Check: [www.MyArdent.com](http://www.MyArdent.com)

COST  
**FREE**  
\*Rates subject to change.

### Credit Card Visa® / Discover® / MasterCard®

Make a payment online using your credit card.

- ✓ Transactions of up to \$3,000 will be accommodated.
- ✓ Visit our online payment site to make payments via credit card: [www.MyArdent.com](http://www.MyArdent.com)

COST  
**\$3.95 - \$14.95**  
\*convenience fees range depending on type of card; rates subject to change

### Online Bill Pay To Bank Lockbox

Schedule a payment using your bank's online bill pay web site.

- ✓ Ensure that your Account # is accurate in the payment profile and that the association name and payment address are exactly as they appear below:

Allied Factory Lofts  
PO BOX 28100  
Atlanta, GA 30358

COST  
**FREE**  
\*Late fees may apply if delays occur because of inaccurate account number, resident ID or payment address; or processing delays with the United States Postal Service (USPS).

## FAQ

Q: How do I obtain my Account Number?



A: Your Account Number will always be located on your HOA invoices and statements.  
All account numbers will follow the same format as provided below.

### Example of Account Number Format:

Street Address: 123 Means Street NW

Account Number: 123MS



Contact HOA Support Team

Phone: 844-9-ARDENT | Fax: 404-969-4698 | Email: [AlliedFactoryLofts@MyArdent.com](mailto:AlliedFactoryLofts@MyArdent.com)